

## **Employment Posting #8 - Posted 04/09/24**

**Job Title:** Grades 9-12 Principal - Clear Fork High School for 2024/25

**Location:** Clear Fork Valley Local School District



### **Overview:**

As the High School Principal in our district serving approximately 442 students and 60 staff members, you will play a pivotal role in fostering a positive learning environment, supporting student success, and ensuring effective school operations.

**Salary:** Commensurate with experience

**Deadline:** 04/15/24 by 3:00 p.m.

### **Responsibilities:**

- Educational Leadership:
  - Provide visionary leadership to drive academic excellence and student achievement.
  - Develop and implement strategies to enhance curriculum, instruction, and assessment practices.
  - Foster a culture of continuous improvement and professional development among staff members.
- Student Support and Discipline:
  - Implement and enforce school policies and procedures to maintain a safe and orderly learning environment.
  - Support student growth and development through counseling, mentorship, and intervention programs.
  - Collaborate with teachers, counselors, and support staff to address student behavioral and academic concerns.
- Community Engagement:
  - Build strong relationships with parents, community members, and local organizations to support student success.
  - Act as a liaison between the school and the community, representing the school's interests and values.
  - Promote a positive school culture through effective communication and community involvement initiatives.
- Administrative Oversight:
  - Oversee day-to-day operations of the high school, including scheduling, budgeting, and facilities management.
  - Ensure compliance with state and federal regulations related to education and student welfare.
  - Lead and support administrative staff in their roles and responsibilities.
- Professional Development:
  - Foster a culture of collaboration, innovation, and professional growth among faculty and staff.
  - Provide opportunities for professional development and training to enhance teaching and leadership skills.
  - Stay abreast of current educational trends, research, and best practices to inform decision-making and planning.

### **Qualifications:**

- Master's degree in Educational Administration.

- Valid state principal certification/license.
- Previous experience in educational leadership, preferably as a principal or assistant principal.
- Strong understanding of curriculum development, instructional strategies, and assessment practices.
- Excellent communication, interpersonal, and organizational skills.
- Ability to work effectively with diverse stakeholders and build consensus.
- Commitment to fostering a positive and inclusive school culture that promotes equity and excellence for all students.

**APPLY TO:** Applicants should submit a cover letter, resume, list of references, and three letters of recommendation to:

Vicki Bowman, Superintendent's Administrative Assistant  
Clear Fork Valley Local Schools  
211 School Street  
Bellville, Ohio 44813  
bownmanv@cfcolts.org (email preferred)

**EQUAL OPPORTUNITY:** In accordance with Title VI, Title IX, and section 405 of the Rehabilitation Act of 1973, the Clear Fork Valley Local District Board of Education has a policy prohibiting discrimination against any person on the basis of sex, race, religion, handicap, age, or national origin.